

Top 10 Actions to Land a Job

I will:

- Achieve good grades.**

Steps I can take to improve or maintain my grades:

- Seek out help when I start to have trouble in a class. I can:**

Talk to: _____

Get tutorial help from: _____

Use the following campus resources: _____

- Research potential employers in my desired career field.**

Three top employers in my field are:

Company Name	Website
1.	
2.	
3.	

- Reach out to key faculty for help and advice about future jobs.**

Professors who may be able to help me include:

- Ask my family and friends to help me identify individuals working in my chosen field.**

I should talk to:



- Make appointments to talk to individuals working in my chosen field.**

I will talk to:

Contact Name and Phone or Email	Appointment Details
1.	
2.	
3.	

- Get involved in preprofessional organizations associated with the career I want.**

Appropriate organizations on campus or in my area include:

- Start networking with individuals who can help me land a job.**

People who could help me or places I could meet those people are:

- Aggressively pursue potential internships.**

Organizations I can contact about internships:

- Take full advantage of the services offered by my college's career placement office:**

I will sign up for the following career placement services:
